

Tendering 09/2021

15 DECEMBER 2021

INVITATION TO TENDER // CALL FOR PRODUCTION OF A DOCUMENTARY

New Direction – The Foundation for European Reform publishes reports, scientific analysis, economic studies, policy briefings and discussions papers each year.

We are seeking a company to produce a documentary on the Future of Europe.

Our work is published in print and online in one or more of the official languages of the European Union.

DESCRIPTION OF THE SERVICES UNDER THIS CALL

- Recording in 2022 in different places such as Madrid, Cordoba, Rome, Paris and Brussels. The list is not exhaustive but will focus only on European Cities.
- Production
- Postproduction to have a final product of a document between 20 and 40 minutes which will be done in 2023;
- Studio cost

GENERAL INFORMATION REGARDING THIS CALL

The provider will have to record all the interviews in 2022 and submit the hard drive to New Direction Headquarter.

In 2023, the provider will focus on the production and postproduction of the documentary in close contact with the secretariat of New Direction

FEE – TRAVEL AND ACCOMMODATION ARRANGEMENTS

- In accordance with the conditions of the contract New Direction intends to pay a global fee of between €60.000 - €100.000 (net) for the production of the documentary).

All prices quoted must be exclusive of VAT, fixed and shall cover all costs borne in performance.

SUBMISSION PROVISIONS

Submission of a proposal implies that the candidate accepts all the terms and conditions set out in these specifications and in the contract.

AWARD CRITERIA

New Direction will select a supplier based on:

- The total cost for the project;
- Previous experiences;

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- Ability to meet our timescale

In the event a candidate is shortlisted for more than one proposal, New Direction will autonomously determine which proposal(s) will be retained.

RESERVATIONS

Withdrawal from Process – New Direction reserves the right to withdraw from the tender process described in this document for whatever reason, prior to the signing of any Agreement/Contract with any party for the delivery of goods or services described in this document.

Lowest Cost Proposal – The lowest cost proposal, or any proposal, will not necessarily be accepted.

Negotiation – New Direction reserves the right to negotiate with short-listed tenderers after the nominated closing date for tender submission.

Part Offers – New Direction reserves the right to accept tenders in relation to some and not all of the scope of activity described, or appoint one, more than one or no organisation on the basis of the tenders received.

Costs - All costs incurred in the preparation of the proposal are the supplier's responsibility and New Direction is not obliged to award a contract for these services and reserves the right to withdraw from the procurement process at any stage.

CONFLICTS OF INTEREST DECLARATION

Tenderers (including their officers, employees, contractors, partners and consultants) must declare to New Direction any matter or issue which is, may be perceived to be or may lead to, a conflict of interest regarding their proposal or participation in supply of the services described. Tenderers must describe a strategy so that any conflict of interest will be avoided.

FINANCIAL AND ECONOMIC CAPACITY

By responding to this call, candidates declare on honour that they have the financial and economic capacity to deliver the services.

EXPENSES AND LOSSES

New Direction shall not be responsible for, or pay for, any expenses or losses that may be incurred by any tender in preparing their tender proposals. It is the responsibility of prospective tenderers to obtain for themselves, at their own expense, any additional information necessary for the preparation of their tenders.

SUSTAINABLE DEVELOPMENT, ENVIRONMENTAL MANAGEMENT AND BIODIVERSITY

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New Direction is committed to the principles of Sustainable Development, Environmental Management and protection of biodiversity. All tenderers shall agree to abide with these principles. New Direction is committed to furthering the conservation of biodiversity and requires tenders to be mindful of this and where appropriate ensure that goods and services do not adversely affect local or global biodiversity.

PUBLICATION AND COPYRIGHT ISSUES

New Direction will retain the copyright of papers and it governed by the provisions specified in the contract.

SUBMISSION OF TENDER

Tenders should be returned no later than 12 noon on 24 January 2022. Tenders received after this time will not be considered. The template for tenders can be found on <https://newdirection.online/about/privacy-policy-legal>

The tender submission must be completed as directed and returned via mail or post as per the instruction below.

The tender submission can be submitted at any time before the submission deadline specified within the document. Submissions can be re-submitted any time before the submission deadline.

Please be advised that incomplete submissions may be rejected.

New Direction cannot accept responsibility for transmission delays. It is the responsibility of the supplier to ensure that its tender response has been submitted in the prescribed manner and in accordance with the specified deadline.

All submissions must be in English and prices in Euro exclusive of VAT.

FURTHER INFORMATION

Information of a clarifying nature can be requested solely by email on admin@newdirection.online

Response should be submitted by email to contact@newdirection.online or sent by post to the headquarter of New Direction: Rue du Trône 4, 1000 Brussels, Belgium.

The assessment procedure is carried out throughout the year and only successful candidates will be informed. New Direction reserves the right to request reference information.

This document does not constitute an offer to provide goods and/or services to New Direction.

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